CEVA

COLUMBIA EMPIRE VOLLEYBALL ASSOCIATION
Board Development Committee Meeting Minutes
Monday, August 10, 2026 – 5:30 PM via Zoom

Members Present
Mark Sykes, Liane Morimatsu, Evan Hilberg, Sam Flores, Karen Gray, Tom Hurst (at 5:58).

Members Absent
None

Guests Present
None

Staff Present
Cody March

Call to Order

- The meeting was called to order at 5:33 PM by Mark Sykes
- A quorum was present at roll call.
- No guests were present at roll call.
- The agenda was shared prior to the meeting and no changes were made.

Old Business

- Update on committees:
  - One new adult committee member has been added. Cody brought the committee up to speed on his ideas for the committee & adult programming in the 26-27 season.
    - **Action Item:** Cody to work on scheduling an Adult Committee meeting.
  - Update on Board position – none
    - Mark asked the committee to continue reaching out within their network for potential board candidates.

New Business

- Committee development model
  - The goal is to build a pipeline of potential candidates for committees and the board.
  - Discussion points:
    - Onboarding and the role the BDC serves in that process.
    - Could the BDC create a template on-boarding procedure for committee chairs to use? Could this also include some of the key outcomes from each committee in the last quarter of the year?
      - Helpful ideas: sending them meeting minutes, having meaningful outcomes.
        - **Action Item:** Cody to update application confirmation e-mail template with some of these points.
      - **Action Item:** Liane volunteered to create a rough draft of an on-boarding template for committee members (Evan can assist).

- Position descriptions
  - Should be good to post on the CEVA website. There was discussion about adding certain elements to the documents but no changes were ultimately made.
    - **Action Item:** Cody to finalize and post.
- KPIs
  - Evan asked to reframe membership KPI to be more toward supporting committees regardless of size, and to capture some of the other work the committee does besides recruitment.
  - Karen asked about a KPI around the auction.
  - **Action Item:** Mark will revise and send it to the committee for review via Slack.

Election Reports

- None

Good of the Order

- A previously approved nomination to the Junior Girls' Committee will be forwarded to the Board by Cody this week.

Action Items:

- Noted in minutes.

Next Meeting:

- Monday, October 19, 2026 – 5:30 PM.

Adjournment:

- The meeting adjourned at 6:18 PM.